

The Batt C of E Primary School



Policy for Attending to Children's Personal Care Needs (Intimate Care)

Date Written/Reviewed: January 2023

Date for next review: January 2026

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Policy for Attending to Children's Personal Care Needs (Intimate Care)

Statement

Children attend school with a range of developmental needs including those around personal care. These needs may arise through developmental delay or impairment; or through lack of experience and differing parental expectations.

It is the duty of all settings to attend to a child's personal care needs in accordance with Oxfordshire's Personal Care policy and our school will facilitate this as described below.

Responsible person

The Head Teacher and Governors are responsible for all aspects of school provision. It is their responsibility to ensure that the personal care needs of children are attended to. They will achieve this through:

- ensuring that staff are informed of Oxfordshire's personal care policy;
- respecting the wishes of teaching staff and other staff members in relation to the personal care of children;
- ensuring that a sufficient number of staff (at least 2) are trained to toilet or change children throughout the school;
- enabling these members of staff to be introduced to children with known personal care needs if these members of staff are not already key persons for the children.

Support available for children with Personal Care Needs

- The school takes seriously its duties under the Equalities Act 2010 and the SEN Code of Practice 2001. See the school's SEN policy and Access plan;
- We recognise that the most important skill that staff can exercise is sensitive listening;
- Staff will support all children's development and care, and respect their need for privacy;
- We recognise the need for a toileting area for children to be toileted / changed in privacy. This may require a changing bed for those who find standing difficult or an area to assist others with a standing change.
- A risk assessment for changing and the disposal of nappies will be carried out, and appropriate guidance will be given to staff in accordance with the school's Health and Safety Policy and staffing procedures to cover:-
 - cleaning changing mats;
 - hand-washing;
 - informing a colleague when leaving the room to change a child;
 - safe disposal of waste, disposable nappies, gloves and apron etc;
 - safe storage of soiled reusable nappies for return to parents;

Arrangements for working in partnership with parents

Parents will be asked to sign an agreement allowing staff to change their child.

The school will:

- maintain open communication between parents and staff so that issues regarding children's personal care can be readily discussed;
- ask for information about a child's progress in the area of personal care and plan with parents and carers to ensure the needs of the child are met appropriately;
- accommodate parents' wishes with regard to reusable nappies to ensure continuity for the child.

Arrangements for working in partnership with other agencies and other schools

The school will:

- ensure that parents of a child who is in need of continence support are given information about local services;
- work closely with other healthcare professionals to ensure the best practice for the individual child.

Arrangements for reviewing, monitoring and evaluating the effectiveness of the provision

This policy will be reviewed regularly in accordance with the school development plan. Prior to formal review the responsible governor and head teacher will gain information from staff, parents and children about the provision and recommend changes as appropriate.

Date Reviewed and Agreed by the Governing Body:

Date for Next Review:

Signed:

Linked documents and contacts

The Oxfordshire Children's Continence Advisory Service

Tel 01993 209435

Dfes (2005) Disability Discrimination Act

Dfes (2006) Implementing the Disability Discrimination act in Schools and Early Years Settings

Disability Discrimination Act 2010

Department of Health (DOH) (2000) Good Practice in Continence Services

http://www.dh.gov.uk/PublicationsAndStatistics/Publications/PublicationsPolicyAndGuidance/PublicationsPolicyAndGuidanceArticle/fs/en?CONTENT_ID=4005851&chk=ozVeMn_

Education and Resources for Improving Childhood Continence

www.eric.org.uk

Tel 01179603060

Managing Bowel and Bladder Problems in School and Early Years Settings.

Guidelines for good practice

<http://www.bbuk.org.uk>

National day Nurseries association - for advice on disposal

<http://www.ndna.org.uk>

Paediatric assessment of toilet training readiness and the issuing of products.

http://www.rcn.org.uk/_data/assets/pdf_file/0005/78728/003103.pdf